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Date: 26th March 2019

Dear Sir/Madam,

A meeting of the **Blackwood Town Centre Management Group** will be held in the **Sirhowy Room - Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 2nd April, 2019** at **2.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

Christina Harrhy
INTERIM CHIEF EXECUTIVE

AGENDA

- 1 To receive apologies for absence.
- 2 Declarations of Interest.

Pages

A greener place Man gwyrddach



Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.

To receive and note the following minutes: -

3 Minutes of previous meeting 13 November 2018. 1 - 4

To receive and note the following updates: -

4 Updates on matters relating to Blackwood Town. 5 - 8

5 Audit 9 - 16

Circulation:

Councillors N. Dix, K. Etheridge, A. Farina-Childs, G. Simmonds, T.J. Williams, S. Morgan, D.T. Davies and Mrs C. Forehead

Town Councillors

Other Organisations

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TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE BLACKWOOD TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH ON TUESDAY 13TH NOVEMBER 2018 AT 2:00PM

PRESENT:

Councillors:

T. Williams, K. Etheridge, N. Dix, A. Farina-Childs, S. Morgan

Together with:

Mr J Hold (Blackwood Town Council Clerk), Mr H Edwards (Chamber of trade), Mr L Pask (Pontllanfraith & District Local History Society), Mr John Steven (FCFM)

Also:

A Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), D Smith (Principal Engineer), S Wolf-Williams (Health Challenge Wales Co-ordinator), T Evans (Policy Officer), A. Jones (Clerk)

1. **UPDATE ON MATTERS RELATING TO BLACKWOOD TOWN – BLACKWOOD MARKET PLACE SHOPPING CENTRE**

With the approval of the Town Centre Management Group it was agreed that this item on the agenda be brought forward. Mr Highway introduced Mr Stevens to the group. Mr Highway advised the group that Mr Stevens had been invited to provide an update on the Artisan Market which will be subject to a future Planning Application.

Councillor Morgan reminded members of the group that if they wanted to declare an interest they should leave the meeting.

Mr Highway and Mr Dallimore both declared an interest and left the meeting.

Mr Stevens introduced himself to the group and provided a presentation on the proposed plans for the Artisan Market which was also included in the agenda pack and advised the group that this would be subject to planning consent being granted by the Council.

The group discussed the proposals and Mr Stevens answered questions.

Councillor Morgan thanked Mr Stevens.

2. TO APPOINT A CHAIR AND VICE-CHAIR FOR THE ENSUING YEAR

Mr Highway opened the meeting and asked for nominations for Chair. Councillor Dix nominated Councillor Williams. Councillors voted and the vote was 3 in favour 1 against. Councillor Williams accepted the position of Chair.

Councillor Williams asked for nominations for Vice-Chair. Councillor Dix nominated Councillor Farina-Childs, Councillors voted and the vote was 3 in favour 1 against. Councillor Farina-Childs accepted the position.

3. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D T Davies, Mr D Davies (Moose Fraternity), R Kyte (Head of Regeneration & Planning), P Hudson (Marketing & Events Manager), C Campbell (Transportation Engineering Manager).

4. DECLARATIONS OF INTEREST

There were no declarations of interest made other than those at the beginning there were no further declarations during the course of the meeting.

5. MINUTES OF PREVIOUS MEETING 20TH MARCH 2018

The minutes were taken as read.

6. UPDATE ON MATTERS RELATING TO TOWN

Mr Highway introduced the report which provided an update on matters relating to Blackwood town centre.

The first item to be presented was Civil Parking. A paper copy of a PowerPoint Presentation by the officer was provided to members as part of the minutes pack.

Mr Smith introduced himself to the group and presented a detailed report on Civil Parking.

The group were advised that the Council will be taking over parking enforcement from Gwent Police on the 8th April 2019.

Councillors expressed concern about there being no enforcement for the months up until the Council takes up the role.

Mr Smith advised that these concerns have been raised with the Chief Constable & Police Commissioner and they will have further discussions to renegotiate possibly extending the deadline.

Councillor Dix asked if there would be an officer in the town every day.

Mr Smith confirmed that enforcement will be primarily focused on the town centres, schools and then other areas. The group were informed that there will be 10 Civil Parking Enforcement Officers who will cover the whole of the Borough on a rota which has not been developed yet. Therefore, there is no guarantee that an officer will be in a particular area on a daily basis as the whole Borough needs to be covered.

Councillor Morgan reiterated what Mr Smith had advised and assured the group that the officers will enforce parking in the town centres and across the County Borough.

The group discussed dangerous parking within the town centre and clarified what the Council will be able to enforce and what the Police will still need to enforce.

The Chair thanked Mr Smith for his report.

The second item to be presented was Local Toilet Strategy. A paper copy of a PowerPoint Presentation by the officer was provided to members as part of the minutes pack.

Ms S Wolf-Williams introduced herself to the group and presented her report. The group were advised that the Council has a statutory duty under the Public Health (Wales) Act 2017 to prepare and publish a local toilet strategy.

The group discussed the report in detail and expressed their concerns over the proposed closure of the toilets in town centres under the medium term financial plan. The group were advised by Ms S Wolf-Williams that all Council owned buildings would be making their toilets accessible to the public and were told that a draft strategy report would be going out for consultation shortly (ending 8th of March 2019).

Ms Wolf-Williams urged members of the group to view the draft strategy report and to provide comments and feedback.

The Chair thanked Ms Wolf-Williams.

The third item to be presented was Electric Vehicle Charging. A paper copy of a PowerPoint Presentation by the officer was provided to members as part of the minutes pack.

Ms Evans introduced herself to the group and presented her report.

The group discussed the introduction of Electric Vehicle Charging points within the car parks in Blackwood.

Mr Dallimore pointed out to that the PowerPoint contained a reference to funding and advised that the Council can submit a bid for regional funding from Welsh Government.

The Chair thanked Ms Evans for her update.

The fourth item to be presented was Bicentenary Event.

Mr Pask had provided a written update and this was circulated to the group with the agenda pack.

Mr Pask briefed the group on his background within the Pontllanfraith & District Local History Society. The group discussed the objectives and the current position. Mr Pask advised that he has been trying to gather interest from a number of groups including schools to embrace the history of Blackwood Town particularly the Chartist movement.

Councillor Etheridge requested that Councillor Morgan and Allan Dallimore speak with tourism to drive the project forward.

Councillor Morgan said he would be happy to support this and Mr Dallimore confirmed that he would speak with communications and Paul Hudson.

Mr Pask advised that a number of people would like to get involved but at this time there are no firm plans in place. Mr Hold confirmed that the Town Council will be meeting in the New Year and he will raise it at the meeting.

Mr Dallimore asked Mr Hold to communicate with Granville Hague who was also working to commemorate the bicentenary of the town.

Mr Hold advised that the event will be either Jun or July 2020 but will confirm as soon as possible. The group were in support of the event.

The Chair thanked Mr Pask.

The Fifth item to be presented was High Street Heroes.

Mr Highway advised the group that Mr Wilcox has moved on to a new post with Business Support and would like to record thanks for his work in Town Centre Management.

Mr Highway advised that the voucher booklet will not be offered this year due to resources constraints and introduced his presentation on High Street Heroes and explained how this will help to support retailers on the High Street.

Mr Highway advised the group that retailers are nominated by the public and was pleased to confirm that Tidal Stores will be awarded their certificate today.

Councillors congratulated Mr Edwards on receiving the nomination.

In respect of Business Rates, Mr Highway confirmed that he has met with the retailers in Blackwood town centre together with Councillor Morgan and the local AM's representative. Following this meeting Councillor Morgan has written to the Cabinet Secretary at Welsh Government expressing his concern over business rates on behalf of retailers

The group were also advised that the Leader of the Council has supported a reduction in business rates for small businesses and sent a letter to Welsh Government.

The Chair thanked Mr Highway.

7. BLACKWOOD TOWN CENTRE AUDIT

Mr Highway presented the report and the following items were raised.

Poundstretcher site – The group were advised that the site has been marketed as a clean site for full redevelopment.

Red Lion site – The demolition is complete, there were issues with drainage which have been resolved therefore works will restart soon.

Street name plate at Gravel Lane – The name plate has now been installed.

Travelling circus posters – It has been requested that these are removed.

Preachers Bar – Mr Highway confirmed that suitable advice has been given to the owners.

Artwork maintenance – Mr Dallimore confirmed that he has instructed Parks to clean areas and the stolen artwork is to be replaced. There will be periodic checking of the site.

Councillor Etheridge thanked Mr Highway for relocating the benches by ASDA.

There were no further issues raised.

The meeting closed at 13:42

CHAIR



BLACKWOOD TOWN CENTRE MANAGEMENT GROUP – 2ND APRIL 2019

SUBJECT: UPDATE ON MATTERS RELATING TO BLACKWOOD TOWN

REPORT BY: TOWN CENTRE DEVELOPMENT MANAGER

1. PUBLIC CONVENIENCES

In October 2018, Welsh Government announced its provisional budget settlement; under the settlement Caerphilly County Borough Councils faced a funding reduction of 0.3%, this coupled with inescapable pressures that the Council has to fund, meant that the Council needed to find savings of over £15.6 million for the next year alone.

As part of the draft budget proposals for 2019/20, the closure of all 5 Public Conveniences was presented as a saving proposal (£74,000).

The draft budget which included this saving underwent a comprehensive consultation process held over a period of six weeks from the 19th November 2018 to the 11th January 2019, with the views expressed to be fed back to and considered by elected members at a Special meeting of full Council in February 2019.

The consultation included officer representation at the Community Council Liaison Committee (21st November 2018), Newline, Council's website, Special Scrutiny Committee meetings, Town Centre Engagement and Public Drop in Centres. Drop in sessions were held in 9 venues across the county borough between the 26th November and 13th December 2018 (Rhymney Library, Bargoed Library, Caerphilly Library, New Tredegar White Rose Centre, Risca Palace, Newbridge Tabernacle, Nelson Library and Blackwood Library).

Town and Community Councils also received this information via their Community Council Liaison Officer – Caerphilly Conversation engagement email (22nd November 2018) and a copy of the final budget proposals circulated to all clerks on the 18th February 2019.

At the meeting of Special Council on the 21st February 2019, elected members approved the final budget proposals including the closure of the 5 public conveniences (recommendation 10.1.2 – Appendix 2 – page 16). Following the decision of Council, notices were placed in each of the public conveniences and the closure will come into effect on the 1st April 2019.

2. BLACKWOOD 2020 CELEBRATION – AN UPDATE WILL BE AVAILABLE AT THE MEETING

3. CIVIL PARKING ENFORCEMENT

- Traffic Regulation Order remedial works have been substantially completed.
- The Traffic Regulation Order consolidation order has been advertised and will be concluded by the 8th April.
- A Service Level Agreement has been signed with Rhondda Cynnon Taf County Borough Council to provide back office support for the civil parking enforcement process within Caerphilly County Borough Council.
- All Civil Enforcement Officers have been recruited and trained. During March the officers have been undertaking an extensive exercise across the county borough to issue warning notices to drivers advising them of parking restrictions.

4. ARTISAN MARKET – VERBAL UPDATE

5. BLACKWOOD RETAIL OVERVIEW 2018

Blackwood 2018

It has been a challenging year for Blackwood town centre following a very successful 2017. During 2018 the town saw a total of 24 businesses close their doors. Some closures such as *Carpet Right*, *Poundworld* and *Dorothy Perkins* were taken as multiple retailers reacted to falling consumer spend and rising costs by closing stores. Other independent retailers closed due to a variety of reasons, but the tough trading environment undoubtedly played a part in their decision making process.

There were however a number of new independent businesses which opened throughout 2018 these included: *Trendy Tots Boutique*, *Thomas Recruitment Group*, *Bliss* and *Shear Divinity*. It was noticeable that no national retailers opened on the high street through the whole of 2018.

The Market Place Shopping Centre lost a number of its tenants during the year. Despite changing marketing agents and embarking on a proactive letting strategy it failed to fill the vacant units. On a positive note the former *Somerfield* unit was split into three and the largest unit was let to *Snap Fitness 24/7* which is a lifestyle gym offers. This new lettings policy signalled a change in direction for the centre as the owners looked to develop the asset by submitting an ambitious planning application.

Two prominent sites within the town centre still provide an opportunity to extend Blackwood's retail / service offer. The owners of the former *Store 21* building continue to assess how the site could be used in the future. Whilst the former *Poundstretchers* site has now been passed to retail agents and marketed as a redevelopment opportunity.

UK Retail Overview 2018

The fabric of the UK's high streets fundamentally changed in 2018. Well established household names such as *Toys r Us*, *Maplin*, *Poundworld*, *The Original Factor Shop* and even *House of Fraser* have either disappeared or fallen into administration. This has left gaps in many prime town and city centre locations and seen nervous retailers dramatically reducing the number of stores within their property portfolio. Smaller town centres have been particularly hard hit with the likes of *Dorothy Perkins*, *New Look* and *Carpetright* all closing stores in prominent town centre locations. There is no single reason for the current downturn on the high street, rather it is a case of a number of different factors combining together. These include a squeeze on household budgets, the continued shift to experiential and online shopping, rising household overheads and an over capacity in many retail sectors. During 2018 more high street banks were lost and this is expected to continue in 2019 with banks realigning their service into a district centre model which locally means directing customers to Blackwood and Caerphilly.

Footfall Data

2018

Q1	Commencing	Week Total	Year Total
Week 01	Mon 1-Jan-2018	25,898	25,898
Week 02	Mon 8-Jan-2018	27,971	53,869
Week 03	Mon 15-Jan-2018	26,420	80,289
Week 04	Mon 22-Jan-2018	26,714	107,003
Week 05	Mon 29-Jan-2018	28,209	135,212
Week 06	Mon 5-Feb-2018	26,250	161,462
Week 07	Mon 12-Feb-2018	28,024	189,486
Week 08	Mon 19-Feb-2018	32,982	222,468
Week 09	Mon 26-Feb-2018	17,156	239,624
Week 10	Mon 5-Mar-2018	35,404	275,028
Week 11	Mon 12-Mar-2018	30,199	305,227
Week 12	Mon 19-Mar-2018	31,938	337,165
Week 13	Mon 26-Mar-2018	30,868	368,033
Quarter		368,033	

Q2	Commencing	Week Total	Year Total
Week 14	Mon 2-Apr-2018	32,156	400,189
Week 15	Mon 9-Apr-2018	34,782	434,971
Week 16	Mon 16-Apr-2018	31,870	466,841
Week 17	Mon 23-Apr-2018	30,219	497,060
Week 18	Mon 30-Apr-2018	32,752	529,812
Week 19	Mon 7-May-2018	30,025	559,837
Week 20	Mon 14-May-2018	33,772	593,609
Week 21	Mon 21-May-2018	32,290	625,899
Week 22	Mon 28-May-2018	32,795	658,694
Week 23	Mon 4-Jun-2018	33,586	692,280
Week 24	Mon 11-Jun-2018	32,891	725,171
Week 25	Mon 18-Jun-2018	34,185	759,356
Week 26	Mon 25-Jun-2018	33,062	792,418
Quarter		424,385	

Q3	Commencing	Week Total	Year Total
Week 27	Mon 2-Jul-2018	31,769	824,187
Week 28	Mon 9-Jul-2018	33,363	857,550
Week 29	Mon 16-Jul-2018	34,249	891,799
Week 30	Mon 23-Jul-2018	32,597	924,396
Week 31	Mon 30-Jul-2018	36,818	961,214
Week 32	Mon 6-Aug-2018	32,713	993,927
Week 33	Mon 13-Aug-2018	33,066	1,026,993
Week 34	Mon 20-Aug-2018	32,360	1,059,353

Q4	Commencing	Week Total	Year Total
Week 40	Mon 1-Oct-2018	30,150	1,241,575
Week 41	Mon 8-Oct-2018	27,808	1,269,383
Week 42	Mon 15-Oct-2018	28,062	1,297,445
Week 43	Mon 21-Oct-2019	27,090	1,328,776
Week 44	Mon 28-Oct-2019	34,589	1,363,365
Week 45	Mon 4-Nov-2019	31,408	1,394,773
Week 46	Mon 11-Nov-2019	35,248	1,430,021
Week 47	Mon 18-Nov-2019	31,632	1,461,653

Week 35	Mon 27-Aug-2018	33,586	1,092,939
Week 36	Mon 3-Sep-2018	32,173	1,125,112
Week 37	Mon 10-Sep-2018	30,938	1,156,050
Week 38	Mon 17-Sep-2018	25,768	1,181,818
Week 39	Mon 24-Sep-2018	29,607	1,211,425
Quarter		419,007	

Week 48	Mon 25-Nov-2019	39,164	1,500,817
Week 49	Mon 2-Dec-2019	37,891	1,538,708
Week 50	Mon 9-Dec-2019	39,969	1,578,677
Week 51	Mon 16-Dec-2019	51,232	1,629,909
Week 52	Mon 23-Dec-2019	33,880	1,663,789
Quarter		448,123	

Author: Andrew Highway – Town Centre Development Manager
 John Hold – Clerk Blackwood Town Council
 Clive Campbell - Transportation Engineering Manager

BLACKWOOD TOWN CENTRE AUDIT – FEBRUARY 2019

DATE	ISSUE	DEPARTMENT	PROGRESS UPDATE
02/10/13	<p><u>Poundstretcher Site High Street</u> Officers continue to work with Poundstretchers in an attempt to rebuild the store and enable the retailer to return to the town centre.</p>	<p>Town Centre Management <i>Andrew Highway</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>13/2 Insurance negotiations are ongoing. 20/3 An update was provided to the TCMG. 6/6 The insurance settlement is still outstanding. 11/9 The site is now being marketed as a 'clean' site. 6/11 The agent reported that there is limited interest although the site is competitively priced. 13/11 Update at TCMG</p>
11/04/16	<p><u>Antisocial Behaviour Bus Station/The Market Place</u> At the TCIG, it was noted that there are ongoing problems in the bus station and the surrounding area in relation to antisocial behaviour linked to the sale and/or consumption of alcohol in the area.</p>	<p>Police <i>Ins Drayton</i></p> <p>Community Safety <i>Paul Wallen</i></p> <p>Licensing <i>Lee Morgan</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>6/6 There is a new owner of the café and this has led to a decrease in problems. A new reporting system is also being implemented. 11/9 ASB and damage has decreased since the new Café has opened and the toilets are being kept clean. 6/11 ASB situation continues to improve.</p>

23/05/16	<p><u>Car Cruisers Road Closure</u> <u>High Street</u> Following the extensive car cruiser issue, which occurred in the town a number of years ago, a full road closure was implemented on High Street every Thursday night by the Police. In recent weeks this has not been implemented leading to vehicles once again using the street, sounding their horns and playing loud music. This behaviour has led to a number of complaints from residents to local Councillors.</p>	<p>Police <i>Ins Drayton</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>13/2 The situation continues to be monitored. 6/6 There have been no reports of car cruisers for some time. 11/9 No recent reports from the public or police. 6/11 Local members requested that the issue remains on the audit, although there are no reports of car cruisers.</p>
12/12/16	<p><u>Letting of Former Store 21 Building</u> <u>High Street</u> The closure of Store 21 retail shop has left one of the largest retail floor spaces in the town vacant.</p>	<p>Regulatory Planning <i>Tim Stephens</i></p> <p>Town Centre Management <i>Andrew Highway</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>13/2 The current tenants are on a short-term lease while the owner seeks to secure long-term tenants. 6/6 Dialogue continues with the owner and agent to find a new tenant. 11/9 The owner is still seeking a new tenant 6/11 The owner is optimistic of acquiring a new tenant.</p>
08/05/17	<p><u>Former Red Lion Site</u> <u>High Street</u> The site is under consideration for a new scheme which would involve demolishing the existing building and constructing new houses.</p>	<p>Regulatory Planning <i>Tim Stephens</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>6/6 An application to discharge the conditions attached to the planning application has been received. 11/9 Demolition has began, still outstanding issue with drainage. 6/11 Pobl are awaiting their drainage strategy to be approved. 13/11 Update at TCMG.</p>

28/04/17	<p><u>“Grot Spot” Cleaning</u> <u>Dragon Circle, Blackwood</u> The area next to ASDA known as the “Dragon Circle” is in need of pressure washing and litter picking.</p>	<p>Cleansing <i>Ian Jones</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>13/2 The area will be cleaned as part of the Big Spring Clean campaign in early March. 6/6 This has been added to the work programme. 11/9 Benches have been re-sited, area requires cleaning. 6/11 Area Cleaned. Issue Closed 6/11</p>
26/06/17	<p><u>Artwork Maintenance</u> <u>Town Centre</u> Three pieces of artwork in the town centre have been identified for general maintenance. The “Singing Tree” and “Strata” will be cleaned and a damaged stainless steel leaf on the “Torc Gateway” will be repaired.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>13/2 The programme of works continues. 6/6 Some of the artwork has been cleaned, but this is an ongoing long-term programme of work to artwork across the County Borough. 11/9 Some pieces have been vandalised and will be repaired. 6/11 A small budget has been identified to undertake repairs.</p>
17/10/17	<p><u>Civil Parking Enforcement</u> <u>Town Centre</u> Following the decision by Gwent Police to transfer on-street parking enforcement duties to the local authorities across the Gwent area, Council officers are working alongside colleagues in neighbouring authorities and Gwent Police to explore the various options available. Any proposals will be subject to a wider consultation with Members prior to seeking Cabinet confirmation and Council approval.</p>	<p>Transportation <i>Dean Smith</i></p>	<p>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</p> <p>6/11 The Council will continue to work towards an April start date, however Gwent Police may finish enforcement duties earlier on the 31st December 2018 and are keen for all Gwent Authorities to start CPE on the same day. 13/11 Update at TCMG.</p>

16/04/18	<p><u>Taxi Rank Highways Issues</u> <u>Bus Station/Gordon Road</u> Cllr. Farina-Childs has received complaints about the number of taxis that are accumulating outside the Taxi Rank on Gordon Road. The taxis are encroaching on the entrances to businesses opposite the bus station and queuing on Gordon Road.</p>	<p>Police <i>Ins Drayton</i></p> <p>Licensing <i>Lee Morgan</i></p>	<p>6/6 Double yellow lines need to be repainted in the area, which will follow forthcoming resurfacing. When the lines are in place, the Police will visit the offending businesses to discuss the issue. Enforcement will then follow. 11/9 Police liaising with Taxi Operators. 6/11 Officers await completion of TRO works.</p>
06/06/18	<p><u>Relocation of Noticeboard</u> <u>Bus Station</u> At the TCIG it was reported that the noticeboard within the bus station will be moved as it is currently causing a CCTV blind spot.</p>	<p>Transportation <i>Dean Smith</i></p>	<p>11/9 Works have been instructed. 6/11 Works undertaken. Issue Closed 6/11</p>
04/07/18	<p><u>Pruning of Tree</u> <u>O/S Blackwood Miners' Institute, High Street</u> The branches of a tree growing near Blackwood Miners' Institute are obscuring the venue's signage, so need trimming back.</p>	<p>Parks <i>Mike Headington</i></p>	<p>11/9 Pruning scheduled. 6/11 Works undertaken. Issue Closed 6/11</p>
23/07/18	<p><u>Cleansing Issues</u> <u>High Street</u> Cllr. Farina-Childs has received complaints about the condition of the pavement outside <i>The Porters</i> and some of the take away establishments in the High Street. The Cleansing team will look to target resources in order to improve these areas.</p>	<p>Cleansing <i>Ian Jones</i></p>	<p>11/9 Area targeted for a deep clean. 6/11 A small pedestrian sweeper will be used in these areas.</p>
19/08/18	<p><u>Litter Bins Blocking Fire Exit</u> <u>Wesley Road / High Street</u> Cllr. Farina-Childs has received complaints from a business that CCBC waste bins, used by another business, are being placed in front of the fire exit of their premises.</p>	<p>Cleansing <i>Ian Jones</i></p> <p>Town Centre Management <i>Andrew Highway</i></p>	<p>11/9 Investigations on site by Cleansing Officers. 6/11 Additional bins to be provided. Issue Closed 6/11</p>

17/09/18	<p><u>Litter Pick / Weeding</u> <u>Interchange Bus Station</u> Cllr. Dix has received complaints about the condition of the paths leading to the bus station which need weeding and litter picking.</p>	<p>Parks <i>Mike Headington</i></p> <p>Transportation <i>Dean Smith</i></p>	6/11 No update.
17/09/18	<p><u>Preachers Bar Glass Complaint</u> <u>Hall Street</u> Cllr. Farina-Childs has received complaints about empty beer glasses from patrons of Preachers Bar being smashed on the steps at Hall Street causing a danger to users.</p>	<p>Licensing <i>Lee Morgan</i></p> <p>Police <i>Ins Drayton</i></p>	6/11 Officers have given suitable advice to the Licensee. Issue Closed 6/11
08/09/10	<p><u>Grit Bin Provision</u> <u>Town Centre</u> Prior to the onset of winter the Highway operations team will visit the town centre and ensure that the grit bins are in place and topped up with a fresh supply of grit.</p>	<p>Highways <i>Gavin Barry</i></p>	6/11 Officers will check and replenish supplies in the next few weeks prior to the winter weather.
24/10/18	<p><u>Artwork Maintenance</u> <u>Town Centre</u> As part of the ongoing maintenance of artwork pieces in the town the 'Tower of Hands' and 'The Lantern' need to be cleaned and have vegetation removed from their bases.</p>	<p>Urban Renewal <i>Allan Dallimore</i></p>	6/11 A small budget has been identified to undertake the work.
13/11/18	<p><u>Market Place Redevelopment</u> <u>Town Centre</u> A new scheme to redevelop The Market Place Shopping Centre is being considered by the owners. In the draft proposals a new artesian market would complement a new residential scheme on the site.</p>	<p>Regulatory Planning <i>Tim Stephens</i></p>	Pre application discussions have been held with Council's Development Control officers. 13/11 The developer presented an outline plan and visuals to the TCMG.

11/12/18	<p><u>Cleansing Issues</u> <u>The Pier Head High Street</u> A request has been made by Cllr Farina-Childs for some extra support with cleaning the area OS the shops at the Pier Head.</p>	<p>Cleansing <i>Ian Jones</i></p>	
07/01/19	<p><u>Pedestrian Crossing</u> <u>High Street</u> The lights sequence on the crossing OS the former Post Office is faulty and in need of repair.</p>	<p>Transportation <i>Dean Smith</i></p>	
07/01/19	<p><u>Litter McDonalds, KFC</u> <u>Northern retail Park</u> Complaints have been received reference litter being dropped and accumulating in the vicinity of the fast food outlets.</p>	<p>Environmental Health <i>Lyndon Ross</i></p>	
16/01/19	<p><u>Litter Issues</u> <u>Blackwood Retail Park</u> Cllr Dix has received complaints concerning litter on the banking and steps at Blackwood Retail Park adjacent to Cliff Road.</p>	<p>Town Centre Management <i>Andrew Highway</i></p>	
23/01/19	<p><u>Homeless Persons</u> <u>Retail Park OS Former Poundworld</u> Reports have been received that a homeless couple are rough sleeping at the location.</p>	<p>Town Centre Management <i>Andrew Highway</i></p>	
23/01/19	<p><u>Biff Bins Left in Parking Spaces</u> <u>High Street Car Park</u> Complaints have been received that waste bins are being left in disabled parking spaces in the car park.</p>	<p>Cleansing <i>Ian Jones</i></p> <p>Transportation <i>Dean Smith</i></p>	

01/02/19	<p><u>Missing Slabs on Steps</u> <u>Blackwood Retail Park</u> Cllr Dix has received complaints concerning missing slabs on the steps which lead up from Cliff Road to Blackwood Retail Park.</p>	<p>Town Centre Management <i>Andrew Highway</i></p>	
05/02/19	<p><u>Pigeon Faeces on the Floor</u> <u>Blackwood Retail Park</u> Cllr Etheridge has received a complaint from a resident about the amount of pigeon faeces which is deposited on the paving outside the vacant units on the retail park,</p>	<p>Town Centre Management <i>Andrew Highway</i></p>	

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